

Frequently Asked Questions: Crew

Q What is *the source*?

A *the source* is EM Media's interactive online database of locations, crew and facilities.

Q How do I get myself listed?

A Fill in our online registration form and upload your current CV. This will then be approved by the EM Media locations team and your details will appear online.

Q What happens next?

A Your listing on *the source*, which includes your contact details, recent production credits and downloadable resume, will be accessible and fully searchable by users of *the source*. Typical users include personnel from feature film production, short film production, TV, advertising and commercial photography.

Q Is there a fee involved?

A Not for a basic listing, however there is the option to pay a £30 annual subscription fee to receive the following additional benefits:

- Notification of forthcoming productions via SMS text message including production office details (where appropriate).
- A monthly 'Crew News' via email.
- Entry to quarterly networking events with industry speakers.
- Exclusive 'source sunday' membership card offering benefits including concession rate tickets at regional cinemas.

Q How and when will you take payment?

A We will take a single payment of £30 through PayPal which ensures your listing on *the source* for a period of one year. There may be a short delay between your payment being processed and your listing appearing on *the source*.

Q What if I want to cancel my subscription?

A You have the right in accordance with the Consumer Protection (Distance Selling) Regulations 2000 to cancel your membership within 7 days. If you do wish to cancel within 7 days you should contact us via locations@em-media.org.uk. If at any time after that you wish to terminate your subscription within the 12 month period refunds will only be made at our discretion. We are under no obligation to refund your membership fee.

Q Do I get a refund if I do not secure work through being listed on *the source*?

A *the source* is operated on an 'as is' basis without warranties of any kind, either express or implied. Therefore EM Media's approval for your listing to appear on *the source* does not guarantee work whether paid or otherwise.

Q How many people visit *the source*?

A Visitor numbers to *the source* have grown steadily from 5,982 in 2004 to 39,421 in 2007.

Q Who uses *the source*?

A *the source* already has a reputation as being the first port of call for any production visiting the East Midlands region. Visitors to *the source* over the past year have included location scouts from Working Title Films, production coordinators from BBC Films, production personnel from Channel 4, Universal Pictures and Warp X, along with actors and directors including Pawel Pawlikowski, Anton Corbijn and Samantha Morton.

Q How many enquiries do you currently get?

A The Locations Team received on average 15 enquiries a month, that's roughly four per week.



35-37 St Mary's Gate, Nottingham NG1 1PU
t: +44 (0)115 934 9090
f: +44 (0)115 950 0988
e: locations@em-media.org.uk